

Explain how you can perform all of your duties as effectively from the RWL as from the Official Agency worksite, and how approval of this request will not diminish the Agency's ability to accomplish its mission and meet its operational goals:

I have effectively performed all work duties since our dismissal from the office in March 2020, and continue to be able to complete my assigned work while remote. My current roles & responsibilities include:

- Leadership of a cross-office data visualization team
- Analytical tool development, including public releases, briefings, and documentation
- Coordination and collaboration with regions, outside stakeholders, and cross-agency teams using our Teams platform
- Independent work such as developing tutorial videos for data analysis tools and assisting stakeholders/the public with air quality data access needs

Approval/Disapproval (attach documentation):

☐

Approved

☒

Disapproved (cite reason(s) below)

See attachment

Employee's Signature:

JULIA BLACK

Digitally signed by JULIA BLACK
Date: 2022.03.23 16:47:46
-04'00'

Date:

3/23/2022

Supervisor's Signature:

ELIZABETH NAESS

Digitally signed by ELIZABETH
NAESS
Date: 2022.03.25 10:14:23 -04'00'

Date:

3/25/2022

AA/RA (or designee) Signature:

Elizabeth Shaw

Digitally signed by Elizabeth Shaw
Date: 2022.10.07 15:18:17 -04'00'

Date:

Distribution: The supervisor and the employee should keep a copy of this form for their own records. A copy shall also be forwarded to the program/regional office remote work coordinator.

PRIVACY ACT STATEMENT

Authority: The Telework Enhancement Act of 2010 (December 9, 2010); Public Law 111-292.

Purpose: The information collected may be used to contact EPA personnel for the purposes of conducting business.

Routine Use: This information may be disclosed to a Federal, State, local agency, or other public authorities where necessary or pursuant to the Routine Uses outlined in the Privacy Act System of Records: Remote Work Application/Agreement Records.

Disclosure: The information you are providing is voluntary. However, failure to provide this information will prevent the EPA from approving or further processing your remote work application/agreement.